

Prince Edward Theatre

Risk Assessment Information

The Prince Edward Theatre is committed to providing its audience with a safe environment and an enjoyable visit.

Before you come, your school/college/university or organisation may wish to conduct its own risk assessment. Whilst the Prince Edward Theatre cannot write this risk assessment for you, we will help with information that you feel relevant (there is not a generic risk assessment available for attending a performance).

The theatre and front of house areas are designed and maintained for public use.

We have a dedicated Theatre Management Team/Health & Safety Team who manage the safety of the public. Between the hours of 10:00 and 22:00 there is a Theatre Manager available to assist with enquiries.

Children, young people or vulnerable people remain the responsibility of teachers, guardians, chaperones and must be accompanied at all times during their visit on both the inside and outside areas. We ask that there is one teacher for every 10 students and during the performance teachers sit amongst their students.

The Prince Edward Theatre has policies, procedures and work practices in place and fire risk assessments are undertaken for each area of the building. In our dedication to the safety of our visitors and staff we will in particular ensure the following:

- Public areas will be kept clear of trip hazards.
- All electrical equipment will be PAT tested and regularly assessed
- Under our licensed conditions we are not permitted to do anything that would endanger our audience and all special effects will be licensed by Westminster Council

We are licensed by Westminster Council as a Licensed Premises and comply with guidance given in Westminster Councils *Rules of Management for Places of Entertainment*, including advice given on minimum standards of fire protection and maximum number of people permitted to be in the building at any one time. We are also advised on the number of fire exits, fire protection systems, permitted building and scenery materials and safe evacuation of the public and staff.

We are regularly inspected by Westminster Council and the Fire Authority and in addition we have our own inspections conducted by a qualified Theatre Fireman prior each performance and who remains present for each performance. The Theatre Management and Front of House Attendants practice Fire Drills regularly.